

# Regional Basemap Committee

## DRAFT Minutes

Thursday ~ September 09, 2021 ~ 10:00 A.M.

Washoe County Administrative Complex

Teleconferenced with Teams and Phone options

## MEMBERS

Jon Walker, Chair, City of Sparks  
Gary Zaepfel, Vice-Chair, Washoe County  
Eric Friedlander, City of Reno  
Rob Cushing, NV Energy

## Alternates

Greg Johnson, City of Reno  
Sean Chambers, City of Sparks  
Rebecca Reid, NV Energy  
Jay Johnson, Washoe County

### 1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Walker called the meeting to order at 10:05 a.m. A quorum was established.

#### PRESENT:

City of Reno	Eric Friedlander (primary)
City of Sparks	Jon Walker (primary) Sean Chambers (alternate)
NV Energy	Rob Cushing (primary) Rebecca Reid (alternate, NV Energy)
Washoe County	Gary Zaepfel (primary) Jay Johnson (alternate)

**ALSO PRESENT:** Deputy District Attorney Trenton Ross, Washoe County

### 2. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the Regional Basemap Committee may also hear public comment during individual agenda items, with such comment likewise limited to three minutes per person. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

### 3. APPROVAL OF MAY 19, 2021, MEETING MINUTES [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

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It was moved by Member Friedlander, seconded by Vice-Chair Zaepfel, to approve the May 19, 2021, minutes as submitted. There was no Committee discussion or response to call for public comment. Upon a vote, the motion carried unanimously.

- 4. BASEMAP COMMITTEE FUND UPDATE** [Non-action item] – An informational update on the Basemap Committee fund. Gary Zaepfel – Washoe County Technology Services

Vice-Chair Zaepfel indicated that the update will be sent out and posted after the meeting. There was no Committee discussion.

- 5. UPDATE ON DIGITAL ORTHOPHOTOGRAPHY** [For discussion only] – An informational update and discussion of the 2021 digital orthophotography and elevation data products. Gary Zaepfel – Washoe County Technology Services.

Vice-Chair Zaepfel indicated that contour data for 85 sections has been received and stated that anyone who has not received a copy should contact him. The vendor for the photography got a late start due to challenges with wildfire smoke. Most of the 6 and 9 inch Orthophotography is done, but some touchup flights have not yet been completed. The oblique 3 inch photos have been impacted by the smoke and are 68% complete, with a full week needed to be done. Finished product should be available by January or February. Vice-Chair Zaepfel has asked vendor for areas in downtown Reno, Cold Springs, Southwest Reno, and Incline Village to QC and will have an update for the next scheduled meeting. Gerlach and Empire area will also be coming in.

- 6. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, December 9, 2021, at 10:00 a.m.

Vice-Chair Zaepfel stated that the RFP process and language should be reviewed. Chair Walker suggested adding it to the next meeting's agenda.

Chair Walker requested that DDA Trenton Ross present an Open Meeting Law review at the next meeting. DDA Ross indicated that he will be able to do that.

- 7. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

- 8. ADJOURNMENT** [Non-action item]

Chair Walker adjourned the meeting at 10:17 a.m.